



PBIC Announcement

Call for Research Proposals to Receive a Grant from the PBIC Research Fund (Round2)

Category: General Academic Research

Sources of funding: PBIC Research fund, Fiscal year 2020

PBIC is currently aiming to promote more research and internationally-oriented publications from our faculty members to enhance the quality of academic teaching and the reputation of the college as a serious world-class academic research institution. In particular, for this coming year, PBIC aims to make 2020 the Year for Research Excellence. This policy focus aims to stimulate faculty members to increase their research activity by offering our faculty members research funding. It is hoped that this research will be able to bring the teaching environment at PBIC in line with the latest global issues and trends, Thai society, and sustainable development. Therefore, the PBIC Research Department has decided to offer research funds for conducting research under the following criteria and conditions:

1. Definition:

- The Research Fund for General Academic Research is defined as the funding that aims to support research topics that applicants are interested in and those that are relevant to the policy and research direction of PBIC.

2. Quantity of Supporting Funds

- General research projects are offered funds not exceeding 60,000 THB; with 4 offerings available

3. Qualifications of Research Applicants

- a) Applicants must be a full-time faculty member of PBIC, and have no pending academic work for the college.
- b) Applicants must do joint research collaborations with researchers from university partners or from distinctive international institutions. However, collaborations with university partners will be favorably considered. Applicants must hold majority in research contribution.
- c) Applicants must not be the head of a research team from any existing research projects that are pending and were granted previously from PBIC or Thammasat University.
- d) Applicants can be the head of a research team for one research project at a time only.

- e) Applicants must have the capacity to conduct research to the standards expected of an international academic institution; to be able to complete their research and present the results of their research in publication-ready written form within a pre-determined time frame and to a fixed deadline; must not be on leave or on sabbatical leave, or be under contract with an academic institution other than PBIC.

4. General Proposal Requirements

- a) The research project should be planned to be completed within three months. In special cases if there is the need for longer than three months, the applicant must file the request to the Research Committee. However, the final decision will be made by the Research Committee. Additionally, the research proposal cannot be part of any other research projects that have already been granted from other sources.
- b) The research proposal should demonstrate clear objectives, scope, and a comprehensive but relevantly focused literature review.
- c) The research proposal must be the form of documental review research, and must take measures strictly in the safety and welfare of all research personnel from the risk of COVID-19.
- d) In case the research involves living subjects, human or animal, the applicant must be certified by the Thammasat University Committee of Human Research. Applicants will have to complete the Ethics Training in Human Research Course before submitting the proposal. Certification must be submitted along with the proposal. If the research project is approved and funds granted and it is later found that living subjects, human or animal, were ultimately involved, the applicant shall be held wholly liable and take all responsibility and the Research Committee will take no responsibility for this.

5. The Process for Submitting the Research Proposal for Research Funds

- a) The applicant shall submit the proposal to the PBIC Research Department within the timescale provided. The proposal will then be reviewed by the PBIC Research Committee.
- b) The applicant must sign the contract when the proposal is approved and the funding granted. Otherwise the grant will be canceled.
- c) If there are any modifications or changes to the research proposal, such as research personnel or schedule, the applicant must provide documents detailing these changes and reasons which must then be approved by the PBIC Research Committee before starting to conduct their research project.
- d) Any decisions made by the PBIC Research Committee will be considered final, and must be followed strictly in accordance with that decision.

6. Funding Payment Process

PBIC will pay a monthly allowance of 10,000 Baht up to six months through the department of research and international affairs. In case of an applicant would like to

extend the working period, the applicant must notify the research committee and file for an extension at least 30 days before the general research expires.

7. Final Research Report Submission and Research Publication

- a) The applicant will submit the “**Final Research Report**” copy to the Research Committee, that will include the **Final Research Draft** (in hard copy), Thai and English abstracts, two copies of the **Final Draft** on two Compact Discs containing the research files, and the Executive Summary stating how the research can be used to improve, implement, or develop the teaching and learning at PBIC.
- b) The applicant must publish the research or academic article in any publications derived from this research, the applicant is required to provide an ‘Acknowledgements’ page, stating that: ‘The authors gratefully acknowledge the financial support provided by Pridi Banomyong International College Research Fund, Contract No.....’
- c) For the final submission, the applicant must include a document showing the research contribution proportion of that research or academic article. The applicant must hold research contribution or academic article contribution in majority.

8. Research Submission Extension

In the case of an applicant being unable to submit the **Final Research Report** within the deadline, the applicant must notify the Committee and file for an extension at least one month before the deadline. A **Research Progress Report** must be submitted along with the extension request. The extension can be offered no more than one time or to be considered by the Committee. Each extension period granted cannot be more than one third of the total time for which the original research proposal was approved.

9. Research Cancellation

PBIC reserves the right to terminate research funding due to the applicant’s failure to comply with rules and regulations required by the Research Committee. Termination can apply under one of these four conditions:

- The applicant is no longer a member of the faculty or staff of Thammasat University.
- The applicant fails to submit the **Final Research Report**, or delays submission without legitimate reasons.
- The applicant fails to complete the research project, according to what had been originally proposed to and approved of by the Committee.
- The applicant receives supporting funds from sources other than PBIC in conducting the same research project.

After the applicant is notified of the termination, it is mandatory to submit the summary of all research that has been done within 3 months of the notice of termination.

10. **Research Recognition and Intellectual property**

- a) When the research results appear in any publications in the recognised and approved academic format of peer-reviewed book, monograph, book chapter, journal, article or other academic paper, etc, which has been supported by the PBIC Research fund research grant, the applicant must make certain that a declaration that this research is financially supported by PBIC Research Funds is included as a part of that publication in print without exception.
- b) In case the of a applicant wishing to register the patent of this research, any aspect of it, or the research results, the applicant must file the document through the Thammasat University Intellectual Property and Incubation office (TUIPI)
- c) PBIC will reserve the copy right of this research. In order to publish or disseminate the research, the applicant must file for the permission to do so from the PBIC Research Committee.

11. **Call for Proposals Schedule**

Interested faculty or applicants can download the proposal form from www.pbic.tu.ac.th website. The proposal need to be filled out and submitted to the PBIC Research Department from now until July 14th, 2020. The PBIC Research Department reserves the right not to accept a proposal application beyond the deadline.

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